



Private Improvement Agreement Submittal Requirements

New submittals

Submit the following documents to:

DOT-Engineering-Review-Section@tucsonaz.gov

- Private Improvement Agreement Applicant Form (PDF)
- PDF copy of PIA improvement plans (PDF)
- PDF copy of **approved or *substantially approved** tentative plat/development
- PDF copy of **approved or *substantially approved** drainage statement/report
- PDF copy of approved Geotechnical Report
- PDF copy of approved Native Plant Preservation plan
- PDF copy of approved SWPP plan

* When submitting substantially approved tentative plats and or drainage statements/report, a written approval must first be obtained from Fred Felix, TDOT Engineering Administrator.

Resubmittals:

- Revised PIA pan set (PDF)
- Response letter addressing reviewer's comments (PDF format)
- Utility Clearance Letters (UCL) (if not previously submitted)
Clearance Letters must be submitted prior to submittal of mylars for final review

**The approved Tentative Plat/Development Plan and Drainage Report must be included with second submittal if they have not previously submitted.

Final plan submittal for signatures:

- 1 Mylar copy of plan set. Mylars shall be waterproof (indelible/permanent inks, tone baked process, or photomylar processing), 4Mil, matt finish and reverse read.